

**City of Chattanooga  
Police  
invites applications for the position of:  
Police Officer - Lateral**



**SALARY:** \$35,913.00 /Year

**OPENING DATE:** 04/07/17

**CLOSING DATE:** Continuous

**SUMMARY:**

**THIS POSTING IS FOR CURRENT LAW ENFORCEMENT OFFICERS.**

Incumbents in this classification are responsible for enforcing city codes, ordinances and local, state and federal laws and regulations by patrolling, performing surveillance, investigating crimes, responding to emergency calls and performing other public safety activities.

An individual will be considered a Police Officer after serving his or her probationary period as set forth in the Chattanooga City Code with the Department.

All selected candidates who are hired under these provisions shall attend a modified Chattanooga Police Department academy, meeting Tennessee P.O.S.T. standards, and successfully complete a modified field training program.

Qualified applicants must apply for this lateral academy in order to be considered.

A multi-year bonus will be offered based on previous P.O.S.T. certified experience. To be qualified for the lateral academy and the Lateral Academy Recruitment Plan, candidates must have two (2) years of P.O.S.T. certified service as a certified sworn officer in a city, county, state, or federal agency. University and College police experience will be considered. Prior military police experience will not qualify. All experience must be full time.

The lateral bonus will be paid annually up to four (4) years. The first bonus will be paid in two increments upon successful completion of all transition training and completion of the lateral academy. Three bonus payments will be made annually on the 1-year anniversary of the first payment. Two to four years experience, total bonus of \$4,374; more than four years experience, total bonus \$6,594.

**EXAMPLES OF DUTIES:**

**Enforces all city and state codes, ordinances, laws, and regulations in order to protect life and property and to prevent crime and promote security.**

**Maintains visibility by patrolling assigned area, city streets, parks, neighborhoods, and businesses to ensure security; makes observations for prowlers, vagrants, suspicious persons, and other violators.**

**Performs surveillance of various locations and of criminal suspects; collects and reviews data; develops trends and/or patterns pertaining to locations/suspects; files intelligence reports.**

**Responds to calls for service; investigates reported crimes; interviews and obtains statements from victims, witnesses, suspects, and confidential informants; processes crime scenes; gathers, prepares, and submits evidence to crime lab.**

**Obtains warrants; performs various search operations; locates missing persons.**

**Determines probable cause to search and/or reasonable suspicion to detain suspects; pursues fleeing and subdues resisting suspects; effects arrests; processes and transports prisoners.**

**Responds to emergency calls and calls for assistance; mediates disputes and advises suspects of rights.**

**Assists fellow officers as requested/necessary on domestic and theft calls, executing warrants, serving subpoenas, and making traffic stops.**

**Responds to accident calls; gathers information at the accident scene; investigates and reconstructs serious injury or fatal accidents; interviews victims and witnesses; investigates hit and run accidents; notifies relatives of victims as necessary.**

**Performs functions at accidents, emergencies, fires, and disasters to include directing traffic, administering emergency medical aid, and managing dangerous situations; interacts with EMS teams.**

**Establishes road blocks; administers field sobriety tests; identifies wanted persons/vehicles; impounds vehicles; assists stranded motorists; ensures roadways are clear of obstacles and hazards.**

**Stops vehicles for traffic violations; issues traffic citations and warnings.**

**Contacts command/supervisory personnel for emergency response and critical incident communications.**

**Identifies illegal drugs and hazardous materials; maintains knowledge of the most commonly abused prescription drugs.**

**Enters/retrieves data to/from computer system including stolen property, arrest and wanted persons information, investigation data, and criminal/driving records checks; reviews crime statistics.**

**Identifies, documents, and processes various components of crime scene; collects evidence; photographs/videotapes crime scene; processes scene for fingerprints; inspects records and documents to confirm identity of individual.**

**Documents case information; assists in the prosecution of offenders; appears in court to present evidence and testimony.**

**Responds to questions, complaints, and requests for information by telephone or in person from merchants, community/civic organizations, the general public, employees, superiors, and other individuals.**

**Exchanges information with dispatchers, attorneys, court personnel, medical examiner, fire and EMS personnel, medical professionals, and other departments and agencies; communicates effectively on law enforcement radio.**

**Maintains current field and code manuals, policies and procedures, employee handbooks, various maps, and related material for reference and/or review.**

**Attends shift meetings, seminars, and specialized/update training sessions as required to maintain knowledge of departmental and city operations, to promote improved job performance, and to maintain knowledge of changing policies, procedures, codes, and laws.**

**Completes and prepares a variety of forms, logs, requests, records, reports, correspondence, and various other documents associated with daily responsibilities of this position; maintains administrative records and files.**

**Cooperates with federal, state, and local law enforcement agencies and their officers or representatives when activities are related to investigations within city jurisdiction.**

**Maintains cleanliness of vehicle; refuels, checks fluids and tires, and requests service and/or repairs as needed; maintains weapons and equipment in functional and presentable condition.**

**May perform special operations, investigations, and/or team activities such as media and/or public information, special response team (SRT/SWAT), bike, traffic, DUI task force, negotiations, juvenile, vice, homicide, burglary and robbery, various type thefts and abuse, arson, bomb technician, warrants, gang unit, narcotics, evidence/property control, identification, communications, field training, canine handler/trainer, training, teaching, fleet services, and/or other duties as assigned.**

**Assists with interdepartmental duties and city activities, which may include working within school zones, directing traffic, assisting in animal control, providing security at city social events and athletic activities, special escorts, crowd/riot control, or other special assignments.**

**Performs special tasks which may include taking photographs and fingerprints, receiving, issuing, and/or inventory control of supplies and/or equipment, verifying and processing warrants, summons, and related paperwork, assigning vehicles, and preparing lesson plans.**

**Answers the telephone; provides information, advice and guidance; takes and relays messages and/or direct calls to appropriate personnel; returns calls as necessary.**

**Attends community meetings and assists with community activities, programs, and crime prevention; may promote, coordinate, teach, and/or participate in outreach programs.**

**Substitutes for co-workers in temporary absence of same; may assist with overseeing activities of other police officers as assigned.**

**Performs other related duties as required.**

#### **MINIMUM QUALIFICATIONS:**

High School Diploma or G.E.D., graduation from the Police Training Academy, four months of working with a Field Training Officer, and a minimum of two years experience as a P.O.S.T. certified sworn officer in a city, county, state, or federal agency. University and College police experience will be considered. Prior military police experience will not qualify. All experience must be full time. Candidates must pass a Physical Ability Test to qualify for consideration.

Must be a U.S. citizen; have a valid driver's license; be honorably discharged from the U.S. armed forces (if applicable); at least 21 years of age and under the age of 40 upon completing academy; not have been convicted of, plead guilty to or entered a plea of nolo contendere to any felony charge or violation of any federal or state laws or city ordinances relating to force, violence, theft, dishonesty, gambling, liquor or controlled substances and meet any other standards as set forth in Tennessee Code Annotated Section 38-8-106 (<http://www.tn.gov/environment/permits/tcalink.shtml>). Convictions include citations-in-lieu of arrest.

#### **LICENSING AND CERTIFICATIONS:**

**Police Officer**

Valid Tennessee Driver's License;  
CPR Certification;  
P.O.S.T. Certification.

**SUPPLEMENTAL INFORMATION:  
KNOWLEDGE AND SKILLS:**

Knowledge of applicable federal, state and local laws, ordinances, codes, rules, regulations, statutes, policies and procedures; public relations and customer service principles; firearms techniques; safety principles and practices; defensive techniques; physical apprehension, handcuffing and restraining techniques; traffic and parking control methods; crime scene evidence collection techniques; physical evidence collection methods; photographic principles; civil and criminal investigation methods.

Skill in interpreting, applying and communicating applicable laws, ordinances, codes, rules, regulations, policies and procedures; providing customer service; using a computer and related software applications; operating and controlling emergency vehicles; solving problems; conducting negotiations and mediations; investigating criminal and/or traffic violations; processing crime scenes; using firearms and batons; apprehending, handcuffing and restraining individuals; preparing reports; using defensive tactics; communication and interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.

**PHYSICAL DEMANDS:**

Positions in this class typically require running, climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing and repetitive motions.

**WORK ENVIRONMENT:**

Very Heavy Work: Exerting in excess of 100 pounds of force occasionally and/or in excess of 50 pounds of force frequently and/or in excess of 20 pounds of force constantly to move objects.

Incumbents may be subjected to vibrations, fumes, odors, dusts, extreme temperatures, inadequate lighting, work space restrictions, intense noises, infectious diseases, criminal suspects and prison inmates.

**SPECIAL REQUIREMENTS:**

Safety Sensitive: Y

The City of Chattanooga, Tennessee, is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

All appointments are made at the beginning salary unless otherwise authorized.

All employees must maintain Tennessee residency from the date of hire.

**Police Officer - Lateral Supplemental Questionnaire**

- \* 1. THIS POSTING IS FOR CURRENT LAW ENFORCEMENT OFFICERS. Do you currently have a minimum of two (2) years experience as a patrol officer? Experience must be reflected on application.

Yes No

\* 2. Are you currently P.O.S.T. certified?

 Yes No

\* 3. Are you between the ages of 21 and 39? This information is needed to ensure compliance with our age requirement as stated in the job announcement.

 Yes No

\* 4. Do you have a valid driver's license?

 Yes No

\* 5. Have you had more than two (2) moving violations in the last 18 months?

 Yes No

\* 6. Convictions: A person is convicted of a criminal offense when he/she has entered a plea of guilty, no contest, has been judged guilty, was placed on probation or given a suspended sentence, and "dismissed" at a later date. Any charge resulting in a conviction where fingerprints were taken and/or bond was posted is considered a criminal conviction. This would include a conviction from a citation-in-lieu of arrest. Traffic citations are NOT considered a criminal offense for the purpose of this disclosure. Have you ever been convicted of any criminal offense at any age?

 Yes No

\* 7. Do you have a high school diploma or GED?

 Yes No

\* Required Question